

Benefit Art Auction Donation Process

As a donor your job can be accomplished in 5 easy steps:

<h1>1</h1>	<p>Let us know that you are going to participate. Send an email to office@attleboroartsmuseum.org by Sept 7, stating that you will be donating. Please include your name, the medium of the donated piece(s), and the delivery date. This advance notice of your donated artwork helps with our planning and is greatly appreciated.</p>
<h1>2</h1>	<p>List your donation online. <i>If you have a digital photo of your framed donation(s), but would like for the Museum to post it for you, please email the requested information to office@attleboroartsmuseum.org and attach the photo(s). If you don't have framed digital photo(s), please deliver your framed donation to the Museum in early September and we will photograph it for you.</i></p> <p>Posting your donation. At www.biddingforgood.com/attleboroartsmuseum you will see a button labeled "DONATE AN ITEM". Click that button and you will be asked to register (all online auction participants must do this). Provide your name, email and home address and pick a <i>user name</i> and <i>password</i>. The <i>user name</i> allows you to access your donation information.</p> <p>The next page will prompt you to enter the title of your donation(s), the value of each piece and a 400 character (including spaces) description of your art. Please include framed dimensions and medium. Enter an artist profile that is a maximum of 400 characters (including spaces) following the description of your artwork. The addition of an artist profile has been known to enhance the sale of a piece. <i>This section may remain blank if you do not provide the content.</i></p> <p>To upload your digital image (that includes the frame of the piece), click the <i>browse</i> button and locate the image file on your computer. Another click, and it is submitted. (Your work will best be represented if the digital file is 300 x 300; 72dpi; jpg). The online auction will run from October 8 – November 3, 2010.</p>
<h1>3</h1>	<p>Deliver your art to the Museum. Donations (of up to two pieces from each donor) will be accepted from Sept 7 - Oct 5; Tues – Sat, 10 – 5pm at the Attleboro Arts Museum, 86 Park Street, Attleboro, MA 02703. Please deliver your work early in September if you need the Museum to take a digital photo of your art for the online auction. Be sure to attach a completed <i>Donation Form</i> for <u>each</u> donation. <i>We thank you!</i></p>
<h1>4</h1>	<p>Spread the word. The online auction provides you with an opportunity to email your donation and the entire online auction to your contact list in advance of the live auction. Remember that all are invited to attend the <i>Auction Spotlight Exhibition Opening Reception</i> on Friday, October 15, 2010 from 6-7:30pm to view actual auction items before the live event.</p>
<h1>5</h1>	<p>Join in on the fun on Auction night! The stage is now set for a fun-filled evening. Mark your calendar for the live auction on Saturday, November 6, and bring a few friends to multiply your fun! Doors open at 5:30pm. Many thanks! We appreciate your support of the Attleboro Arts Museum.</p>